Item Number	Item/Problem	Requesting Agency/Dept	Open/Pending/ Closed Status	Status
1	Probationary Period Trial Notification from RFQS. - Concern is the END DATE on the report - Eg., if employee EOD on 01/06/2008, 365 days later = 01/05/2009; however, the report generates with 01/06/2009 which is 366 days.	PSA & DOJ originally; however, RUG attendees agreed that this is an issue	**Pending**	There is apparently an issue with the way the counters are set up to "count" the 1 year, ie., 365 vs 366 days. NOTE: If an employee is in nonpay status during the 1 year period, the system adjusts to include this time period; however, ALSO adds another day. Shirley Nash (NFC) is looking into this. Also, the members indicated that a complete package was provided to the previous RUG Chairperson (Jeanette). Jody checked w/CMB to locate that package. Unfortunately, no package was found. If a rep has a package they can share, please forward to Jody and RUG@usda.gov
2	New Transaction Descriptor data elements being populated with data in PACS-APP-CHG are reflecting adjustments from corrected T&A's.	DOJ	**Pending**	Linda Reter (DOJ) will test this after the DB Chg is finished. As of 2/3/09, Linda is working w/her timekeeper on this issue.
3	Agency requests for Reports training to include ALL applications/systems, e.g, CULPRPT, RC, RFQS, Payroll/Personnel output (but not include FOCUS which is a separate training event altogether).	All agencies	**Pending** (since the manual is being updated); however, **if any agency would like a demo of the RC, contact their TEAM mailbox.**	Tiffany Ward (CMB) indicated that the Reports Training Manual is being updated which may help. Q: Will the manual be the only training available? Is it tutorial type training? A: The manual is in conjunction with a class. It is not a tutorial perse, however, it will walk you through requesting reports from CULPRPT, Reporting Center, and dispatch. Also, it briefly touches on FOCUS. As of 1/14/09, this is being updated; however, we do not have any classes currently scheduled.
4	Agency requests for a listing of all System Generated Reports (DISPATCH) to include the USER ID and the need to ensure there is no Pii data included on these reports.	All agencies	**Pending**	Maria Jolley (ITSD) will discuss with Sue Loustaunau (ITSD) to re-start the process in hopes of providing the agencies with a list of these reports. ITSD shared a report with Jody who discussed this with the UG. The list of DISPATCH reports is located in the P/PM, Chapter 20, Section 5. Jody will be discussing this issue with NFC Reps and will email the RUG with an update prior to the next RUG mtg.
5	Retirement Systems Modernization (RSM) and/or RetireEZ reports for data cleansing.	All agencies	**Closed**	The RSM/RetireEZ project was 'on hold' for a few months, however, it is getting back on track. Linda Reter (DOJ) informed the group back in April 2008 that several RSM reports had been placed on the DOJ menu in the DJ1 library. Her report names, located in the DJ1 library, are listed below:

				Emergency Contact Check - LOCATE
				OPF Check - OPFCHK1
				Federal Health Benefits Report - FEHBALL
				Employee Retirement, Appointment & Ret_SCD Data - RETCHK2
				Listing of Employees in Non-Pay Status with their Health and Life Insurance Data - LWOPHBLI
				FERS Employees Not Participating in TSP - TSPAUTO1
				Employees with Frozen Sick Leave Balances - FROZSICK
				Employee Leave Data - LVDATA
6	TM005 not sorting correctly in FOCUS reports due to blank leading characters in organization title descriptions	FSA	**Closed**	TM005 is controlled by USDA; however, leading values can be removed which may resolve this issue.
7	Duplicate NOA's in PERHIS	FSA/Treasury	**Closed**	Apparently during PP 20 duplicate data showed in IRIS 525 and therefore appears in FOCEXEC's for that PP. Debra Ricks submitted an SPR on this; however, not sure if this has been resolved. Seems to remain an issue as IRS indicated as of PP 13 (2008) they still had problems. As of 1/27/09, Tracey followed up indicating that PESB is looking into it and is working directly with Treasury to resolve it.
8	History issue when an employee separates and an award is processed; the system brings the employee back as active (903) on the PERHIS database.	FSA	**Pending**	Awards have a 9999 code and are an exception to HCUP processing; the last action on the database; concerns about the END date and the AUTH date. Emailed Bernie on 2/3/09, who is developing a report in hopes of getting an example.
9	Tom Neumeister (Smithsonian) would like to have the PACS4561 report placed on the RC.	SM	**Pending**	This report is for Non Federal Life Insurance; similar to the Remittance report for Non Federal Health Insurance. Q: Does the RUG need to vote on this being added to the RC? A: Need some coordination to ensure this gets uploaded, don't need RUG to vote on it but need a copy of the report which Jody asked Tom/Ron for a sample, on 2/13/09.
10	Juwan Samuel (FERC) had requested this from the previous RUG group information	FERC	**Closed**	Catherine w/check with Juwan to determine if this is still a valid request. Closed per Catherine.

	on corrected CPDF reports.			
11	Daniel Copeland (HUD) asked about the Official Time Data on the EHRI File (this deals with time spent on union business and how it's captured on T&A's)	HUD	**Closed**	Linda Reter (DOJ) mentioned the CULP P0100 report and the values not equal to zero. This report is on the RC; however, users must have appropriate security access to receive the data. Daniel provided his FOCEXEC names for agencies to use, if they so choose. He shared the following: I have copies FOCEXEX STACKRE2 into the HUD Library: NFCP.FOCS.HUD.EXEC(STACKRE2) The EXEC contains a couple of "-INCLUDE" which are also in the library. It might be easiest to run both reports against HUD data for the same pay periods if you want to analyze the output. Use AGENCY 83
12	David Kaplan (FMC) asked about sensitive data on reports on the RC.	FMC	**Closed**	e.g, RETM reports that have only a few employees listed; the report will show an asterisk * which = <3 employees. It does not show the number just the *. Tara mentioned this is a security access issue and agencies need to discuss with their Security Officer to ensure they have valid access.
13	Bernie Ellsworth (FSA) is concerned about the Leave Error spreadsheet printing from the RC and it shows a negative (-) symbol to the right of the report, eg., 1.75- should be -1.75	FSA	**Closed**	The report needs to be run to verify where the (-) is showing up. 1/15/09 update - Bernie shared a report w/Jody who discussed with NFC South; reports from the RC come from two different sources and the RC does not perform calculations when producing the Leave Error Report in the Administrative category. It merely posts the data exactly as it appears on the CULP0152 report. That is the approach when NFC creates mainframe "hard copy" reports on the RC. This eliminates any possibility of differences between the RC and the mainframe. CULP0152 has the (-) symbol after the numbers and excel does not recognize this as a valid number format. Reports created in the Workforce category do not recreate a report; therefore, we are able to format these reports as needed.
14	Catherine (FERC) asked about Pii data on the BEAR2001 and TIME3201 reports; it contains full SS#'s and these should be masked.	FERC	**Pending**	Jody received confirmation that the BEAR2001 report contains the full SSN (ie., NOT masked); however, she is checking on the TIME3201. At the 1/15/09 mtg, Shavon ran the TIME3201 report and confirmed that the full SSN appears. Concerns about this led to the UG discussion of placing all user requested reports on the RC to allow the agency to choose not only the reports they want but whether or not to mask the

				SSN, especially with the concern of web-based applications and the issue of Pii being available.
15	Ron Alexander (Smithsonian) asked about the PAYTA reports containing more than 25 PP's of data. This is NOT a PAYTA report because PAYTA will only have 26 PP's of data, you must go to the EARN database to retrieve more than 26 PP's of data.	SM	**Closed**	This is a <u>massive</u> undertaking. Data from the EARN database stores historical info and the agency rep must understand what they are asking for. The US Secret Service (USSS) shared their report (in the SSV library entitled **EARNTST6**); however, users were unable to retrieve data. As of 2/13/09, Tiffany ran the report but since it's agency specific and has INCLUDEs of other reports written by USSS, she was unsuccessful in rec'vg data. Agency FOCUS writers will need to thoroughly go thru and revise the USSS report to retrieve data for their agency.
16	Access to RC reports	All	**Closed**	Tiffany indicated that agencies go to the RC, select Administrative Reports, and scroll down to the bottom left to see all reports. The user can see their report access at the top left of the screen. If a user needs a report they don't have access to, they must go thru their ASO and submit a request. It was discussed that agencies may want to grant their RUG reps access to receive all reports…this is an agency decision.
17	FOCEXEC converting duty station codes (eg., 11 0010 001) to literal (i.e., Washington, DC)	USDA/FS	**Closed**	Cheryl spoke to FS about this and suggested they use the JOIN functionality which they did and it worked.
18	SF-50's and TSP notices from RFQS	DOC	**Pending**	DOC did not receive these in PP's 22 and 23 and asked if others had this issue; no one did, not sure if this was a CV 06 issue only or a DOC issue. Jody checking on this w/DOC 2/12/09.
19	CULP49 for PP 25	IRS	**Pending**	IRS asked about being unable to pull CULP049 report for PP 25. This report verifies employees who made adjustments to records and what those adjustments were for. They ran the report for PP 26 and rec'd 2010 data then re-ran it and it was fine. Is anyone else having this issue? No. It appears this may have been an isolated incident as other customers were not reporting it. However, in checking back with IRS this has been elevated and an SPR has been assigned, which is SPR #: 794-83661202. There was a problem which was fixed and they were able to pull data for pp26. IRS' Memphis office was unable to receive data for pay period 25 to validate the TINQ they input, therefore, this remains Pending.
20	ERI/RNO Data	GAO	**Closed**	GAO inquired about the ERI data elements and after the DB

				Change those codes were added and required on all 1xx NOAC's; however, there's no way to update the old RNO data. FSA indicated a blank = unspecified and 000000 = white (as defaults). A RUG rep provided the group with a define file to combine the RNO and ERI in a separate field.
21	EARN data dictionary	GAO	**Closed**	GAO asked about the EARN data dictionary and how to retrieve it; Tiffany advised to go to the LIB library, go to PRINTLIST, PF5 and scroll to enter the acronym in batchfoc. Checked w/GAO and this worked.
22	COBURN reports	DOC	**Closed**	These reports were shared after the Nov 2008 meeting…here they are again…they are in the NFC library and the report names are: **LWOP and LWOPSUM.** We are working to get these reports on the RC (in 2009 or 2010); the project number is 90178.